2017 AUMSVILLE SATURDAY MARKET

VENDOR APPLICATION FORM

Please check the boxes next to the dates you are applying for:

[ ]June 10, 2017 [ ]July 8, 2017 [ ]August 12, 2017 [ ]September 9, 2017

12'x12' Vendor Spaces are $15

Number of dates _____ x Number of spaces _____ x $15 =Total Due $_____

Remit with application and make checks payable to:

City of Aumsville, 595 Main Street, Aumsville, Oregon 97325

Proceeds from space fees go toward our Aumsville Parks & Recreation

[ ] Arts & Crafts [ ] Garden/Produce [ ] Food Vendor [ ] Other

Describe your product _____

_____

_____

Company Name _____

Your Name/Contact Name _____

Address _____

City _____ State _____ Zip _____

Phone _____Alt. Phone/Cell _____

Email _____

Location: City Hall Parking Lot 595 Main St.
Set up time: 7:00 AM

- Arts & Crafts must be made by the applicant
- Saturday Market will go on RAIN or SHINE
- All products must be safe and family friendly
- There are no provisions for electricity
- Food vendors must have appropriate permits from Marion County Health Dept.
- Vendors are responsible obtain their own insurance
- Vendors to provide their own tents, chairs, and tables
- Submission of application does not guarantee acceptance

I hereby apply for a vendor space at the Aumsville Saturday Market. I have read this application in its entirety and understand the provisions for vendors. I agree to comply with all conditions set forth. I release and hold harmless the City of Aumsville and any associated entities from any and all liability, including, but not limited to theft, personal injury, acts of war or acts of God. I understand that this application does not guarantee a space in the market place. I understand that acceptance to the market place does not guarantee me sales.

_____

Applicant Signature

Thank you for being part of our 2017 "Aumsville Saturday Market!"

Here are some guidelines that will help make everything run smoothly:

Set up begins at 7am and we ask that you have your booth setup and all vehicles removed by 8:30am (see vendor parking below)

Space Location: Please check in with the event coordinators as soon as you arrive and they will let you know where your assigned spot is located.

Vendor Parking: You must park at least one block away, so that we leave close parking for your customers. We appreciate your cooperation.

- **You may pull into the market area to unload at your space**
- **Unload your product and move your vehicle out of the market area**
- **Vehicles will not be allowed in market area after 8:30am**
- **Park at least one block away for market area**
- **Then set up your booth**

No Early Teardown:

- **No tear down before 3pm.**
- **Vehicles will be allowed into the market area to load until 3:01pm.**
- **We have advertised that booths will be open until 3pm and need to make sure that we honor that.**

Advertising: Our events will be promoted through signs, flyers, social media, local newspapers and radio stations, staytonevents.com and Craigslist. Please tell everyone you know and share on your Facebook page. We have a Facebook page specifically for the Saturday Market, look us up! www.facebook.com/aumsville4u

Contact:

Colleen Rogers
City Clerk, City of Aumsville
503-749-2030 or email colleen@aumsville.us