

The Aumsville Corn Festival

August 15, 2020

VENDOR APPLICATION

Thank you for your interest in joining our vendor lineup at our 2020 event. Here are some facts that will help you fill out your application form:

- **FEES:** All spaces are \$75.00 without electricity or \$100.00 with electricity. **The application fee is nonrefundable once you have been accepted into the festival.**
- **DEADLINES:** Applications will be accepted **through July 31st, 2020**. Spaces do fill up fast, so the sooner you submit your application and fees, the better your chances of acceptance.
- **SPACE SIZE:** Spaces are 12' X 12'. Additional spaces can be rented at the same rate as stated above. No partial spaces are available.
- **ELECTRICAL HOOKUP:** Booths requiring electricity must bring their own U.L. approved cables to reach the electrical junction box. **You must declare your electrical requirements in the application.**
- **GENERATORS:** Portable generators are allowed if they are not too noisy, nor provide excessive smoke when in normal operation. You must indicate you will be using a generator on the application form.
- **SET UP:** You may begin setting up on Friday, August 14th from 3:00 pm until 9:00 pm or the morning of the festival after 7:00 am. The day of the festival, **all vehicles must** be removed from the park by 9:30 am.
- **TEAR DOWN:** No vehicles are to re-enter the park to pick up the booth until **6:15 pm, NOT BEFORE!!!** Booth operators are required to clean up their booth space before leaving the park.

VENDOR RESPONSIBILITIES:

- Provide own insurance.
- Food vendors must have appropriate permits from Marion County Health Dept. Contact the Health Dept at (503) 588-5346 for license information.
- All booths are responsible for their coin and bills for change.
- Furnish their own shade cover, tables, and chairs.
- Provide one garbage can (food vendors provide two). Vendors must empty their own garbage cans into the dumpster.

The City of Aumsville reserves the right to determine size and number of concessions to provide variety and control duplication. Submission of application does not guarantee acceptance. All vendors will be notified of acceptance by letter after June 1. (If your check is cashed, you are in! We will not cash your check until you have been accepted as a vendor.)

RETURNING VENDORS: It is imperative that returning vendors return Application Forms **ASAP**. Applications will be considered on a first received/paid basis.

NEW VENDORS: If you are applying for the first time, the earlier your application and application fee is received, the better your chance of getting in. Many others may be waiting for a booth space with a similar activity.

THE AUMSVILLE CORN FESTIVAL 2020 VENDOR APPLICATION FORM

(Please Type or Print Clearly)

NAME OF ORGANIZATION: _____

CONTACT PERSON: _____ Phone: _____

Mailing Address: _____

E-mail Address: _____

TYPE OF BOOTH (Indicate the type of products being sold or displayed)

CRAFTS FOODS GARDEN/PRODUCE OTHER

Description of Products: _____

Will a generator be used? Yes No

Is electricity needed? Yes No **If yes:** 110 amps 220 amps

If yes, state the appliances to be used: _____

Please indicate the number of 12'x12' spaces you will need.

Number of spaces _____ X (\$75.00 no electric) or (\$100.00 w/electric) = \$ _____

MAKE CHECKS PAYABLE TO: CITY OF AUMSVILLE

Please return this registration form plus your check to:

**City of Aumsville
Corn Festival Application
595 Main Street
Aumsville, OR 97325**

I hereby apply for a vendor space at The Aumsville Corn Festival. I have read this application in its entirety and understand the provisions for vendors. I agree to comply with all conditions set forth. I release and hold harmless the City of Aumsville and all site owners from and against all liability, claims, losses, damages, and causes of action suits of any nature, arising out of or related to my activities at The Aumsville Corn Festival.

Name _____ Date _____

If you have further questions, please contact City Hall at 503-749-2030 or by email crogers@aumsville.us