

**CITY OF AUMSVILLE**  
**503 749-2030/FAX: 503 749-1852**  
**PARK RESERVATION PERMIT**  
**LARGE OR PUBLIC EVENT**

***NO ALCOHOLIC BEVERAGES ARE ALLOWED IN THE PARKS!***

**Refundable Deposit: \$50 plus...**

**Non-Refundable Rental Fees: Residents Per-Use: \$60 over 75 attendees**

**Non-Resident Per-Use: \$120 over 75 attendees**

<b>EVENT TITLE/GROUP/INDIVIDUAL NAME:</b>		
<b>DATE OF EVENT:</b>	<b>START TIME:</b>	<b>END TIME:</b>
<b>APPROXIMATE NUMBER OF ATTENDEES:</b> _____		
<b>TYPE OF EVENT:</b> <input type="checkbox"/> NON-PROFIT BENEFIT FOR: _____ <input type="checkbox"/> COMMERCIAL EVENT <input type="checkbox"/> OTHER: _____		
<b>WILL YOU CHARGE ANY FEES OR HAVE VENDORS?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>RECREATION FACILITY EVENT LOCATION:</b>		
<b>PORTER-BOONE PARK ELECTRICAL NEEDED:</b> <input type="checkbox"/> YES (\$15) <input type="checkbox"/> NO <input type="checkbox"/> REC FACILITY <input type="checkbox"/> BAND STAND <input type="checkbox"/> LIGHT POLE		
<b>APPLICANT &amp; RESPONSIBLE INDIVIDUAL OR ORGANIZATION NAMES:</b>		
<b>ADDRESS:</b>		
<b>CONTACT PHONE:</b>	<b>EMAIL:</b>	
<b>DESCRIPTION OF EVENT:</b>		

The following rules and regulations have been developed; for the purpose of maintaining order and comfort for the City of Aumsville's residents, merchants and visitors, while limiting the strain on city services.

**EVENT RULES & REGULATIONS:**

1. **Applicant understands that no other part of the park; including waterways, restrooms, playgrounds, and parking areas may be reserved; and they will be responsible for *ribboning off the facility and marking it reserved.***
2. Applicant will dispose of properly all the trash generated from the event and provide cleanup during and after the event. All tape, tape residue, and staples used to post decorations and signage must also be removed.
3. The event must be attended at all times by a person over 21 years of age that is responsible for the event operation.

4. **NOISE:** Music and a public address system are permitted as long as it is not heard at a distance of 100 feet from the source of the sound, unless a noise permit is obtained.
5. Applicant and their guests must comply with all rules and regulations, including all Park Use Ordinance Regulations in Ordinance No. 505 (attached).
6. **Additional Charges & Penalties:** Deposits will be forfeited in the event of any damages or clean up associated with the rental. Applicant will be charged the actual cost for any Public Works Department or other staff time spent as a direct result event clean up or damages, including any trash removal; along with a 20% administrative fee. Any person violating any provision of the Park Use Ordinance No. 505, shall upon conviction be punished by a fine of not more than \$500.00 as determined by a court of competent jurisdiction. If the person violating any provision of the ordinance is under the age of 18 years then the person's parent or legal guardian may be cited into the Aumsville Municipal Court pursuant to Aumsville Ordinance Number 434.

**NOTICE:** Oregon law (ORS 105.682) provides the owner of the land is not liable in contract or tort for injury death or property damage that arises out of use of the land for recreational purposes (known as "recreational use immunity") that immunity from liability does not apply if the owner makes a charge for permission to use the land. **This rental fee is for use of the "Recreation Facility Event Location" only.** Other uses of this park, or any use outside the designated facility are not subject to a charge and therefore, the City of Aumsville is not liable for injuries, death, or property damage arising out of such uses of the property for which no specific charge has been made.

**I HEREBY CERTIFY AS FOLLOWS:**

- *As the applicant and organizer of this event, I have read, I understand, and agree to comply with Ordinance No. 505 set forth herein, and event attendees and I will adhere to the rules and regulations of the City of Aumsville; and*
- ***We use the park at our own risk and I will submit a homeowner's/renter's and/or business certificate of insurance, naming City of Aumsville additional insured; for the event rental period, with a \$300,000 liability limit, or have obtained liability coverage through the Tenant User Liability Insurance Program (TULIP).*** I agree to reimburse and hold the City of Aumsville harmless from any and all liability, claims, causes, actions, suits, loss, damage, or expense of any kind or description which may be claimed against or incurred by the agents or invitees and shall indemnify the City of Aumsville against and hold the City of Aumsville harmless from same, including attorney fees which may arise out of or be connected with or result from the use of the park facility rental period; and
- *I will be responsible for the repair or damage to equipment, grounds, or the facility should any occur and for the replacement of any inventory or equipment lost or damaged during the use for which I have accepted responsibility for our organization/group/individual; to the satisfaction of the city.*

I further pledge that I am of legal age and will be personally responsible for the care of the facility during its use. I understand that this permit is not transferable and is revocable at any time.

Authorized Signature of Applicant/Organizer	Date	City Administrator Signature	Date
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Authorized Signature of Co-Applicant/Organizer	Date	<input type="checkbox"/> Rcvd Ordinance #505 <input type="checkbox"/> Rcvd. Certificate of Insurance or TULIP
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**DO NOT WRITE BELOW THIS LINE: CITY USE ONLY**

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Rental Fee: \$ \_\_\_\_\_ (Add \$15 for Porter-Boone Electrical fee) Receipt: # \_\_\_\_\_ Date Pd: \_\_\_\_\_

Deposit Amount Paid: \$ \_\_\_\_\_ Date Dep. Pd: \_\_\_\_\_ Deposit Refund \$ \_\_\_\_\_ Date: \_\_\_\_\_

**Notification:**  APW  APD  KIOSKE  Database Refund Check #: \_\_\_\_\_