



City of Aumsville

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AUMSVILLE CITY COUNCIL MARCH 14, 2016 REGULAR MEETING MINUTES

Mayor White called the meeting to order at 7:03 PM in the Aumsville Community Center, 555 Main Street, Aumsville, Oregon. Council present were Mayor Harold White, Councilors Robert Baugh, Jr; Nico Casarez, Brian Czarnik, Della Seney and Lorie Walters. Council absent was Councilor Trina Lee. City Administrator Maryann Hills was also present.

VISITORS: Nancy Boyer, Mid-Willamette Valley COG reviewed the process and schedule for the City Administrator Recruitment with council. She asked for input from council on the recruitment profile and reviewed the profile categories. Mayor White said a priority would be a person that is relational with different groups of people. Councilor Walters noted that she has come to expect with City Administrator Hills good future planning and vision, and attention to detail. Councilor Casarez noted the importance of a strong collaborative attitude, personable, strong knowledge of land use planning, enthusiastic and reaching out to various community groups. Councilor Czarnik stated the need for someone that has a grasp on small city issues. Councilor Seney asked for a good communicator, and Mayor White added budget and investing skills and finance knowledge. Councilor Baugh stated that he would like the candidates to have experience and not be a first time city administrator, that they have financial experience, and the scope of multiple divisions. Ms. Boyer stated for a city of Aumsville's size that may be a challenge and asked if council would be ok with someone without a prior city management position. She shared that it could be that they would have private sector management experience or other local government background experience, and it was discussed. Mayor White questioned the recruitment minimal qualifications and preferred qualifications, and discussion of the options for education and experience followed. Ms. Boyer handed out a City of Carlton City Manager Profile for council to review and consider and it was discussed. Councilor Baugh questioned the background check process and it was discussed. Ms. Boyer shared her process of checking references. She shared the city staff profile input she received at a recent TEAM meeting and council considered it. Ms. Boyer stated that the interview candidates will get a copy of the budget for review beforehand. Ms. Boyer noted that she will be on the next council meeting agenda for their approval of the recruitment profile and schedule.

PUBLIC HEARING: CITY ZONE CHANGE APPLICATION – 640 and 650 5th Street
Mayor White opened the hearing at 7:35 pm and read the Hearing Disclosure Statement, there were no Declaration of Interests.

Staff Report: City Administrator Hills presented the Aumsville Planning Commission

recommendation to approve the Zone Change Application with adoption of the findings in the February 11, 2016 Staff Report. She reviewed the staff report Findings, Conclusion and recommended council approval of this zone change from Residential Multi-Family zoning to Public for the Wildwood Park addition.

There being no Applicant, Proponents, Opponents, or General Testimony; or any Rebuttal or Questions on this City of Aumsville application, the public hearing was closed at 7:44 PM.

Council Deliberations and Decision - Councilor Casarez moved that council approve the zone change and adopt the findings in the staff report. Voting for the motion were: Mayor White; and Councilors Baugh, Casarez, Czarnik, Seney and Walters. The motion passed unanimously.

CONTRACT REVIEW BOARD: City Administrator Pro-tem Employment Agreement – Councilor Baugh moved that the contract be approved. Voting for the motion were: Mayor White; and Councilors Baugh, Casarez, Czarnik, Seney and Walters. The motion passed unanimously.

REVIEW OF BILLS: Council received the February 3rd through March 3rd, 2016 Check Registers

APPROVAL OF MINUTES: Due to absences, Councilor Baugh abstained from February 8th minutes, Councilor Casarez abstained from January 25th, Councilor Seney abstained from February 8th, and Councilor Walters abstained from February 22nd. Councilor Baugh moved to approve the council meeting minutes as presented. Voting for the motion were: Mayor White; and Councilors Baugh, Casarez, Czarnik, Seney and Walters; except for the noted abstentions The motion passed.

PLANNING COMMISSION REPORT:

Council received the December 10, 2015 and February 4, 2016 Planning Commission Meeting Minutes.

CORRESPONDENCE:

Council received a Federal Emergency Management Agency Special Flood Hazard Letter. City Administrator Hills informed council that the city engineer was also given a copy of the letter for comments and she clarified the Letter of Map Revision documents enclosed were for the 317 South 5th Street Mill Creek Apartments Building K and Building L. Councilor Seney said that their engineer is correcting the Special Flood Hazard Area map to remove these buildings and it was discussed. Council took no action.

Council received the letter from Aumsville resident Kristy Sugg regarding her Canyon Area Regional Transportation System (CARTS) route changes concerns. Councilor Casarez stated that he directed Ms. Sugg to write the letter and council proposed getting a copy to Cherriots. Councilor Czarnik reported that the route to Gates is back on the table and it was interesting to find out that a majority of the riders in the upper canyon are in Linn County. He noted that the consultant's report advises contacting Linn County for a route funding share, and it was discussed. Councilor Czarnik shared that what has been proposed is keeping the Route 30 through Aumsville as it is and then adding an express route from Stayton to Salem. City Administrator Hills reported that she has requested that Aumsville be included in the express

route to Salem instead of limiting it to only Stayton residents and it was considered. The Route 35 Dial a Ride was questioned and Councilor Czarnik confirmed its elimination, and it was discussed. The Route 30 is still going to a public meeting for comments and discussion as a deviated route. The public meeting has yet to be scheduled. Councilor Baugh stated that he would hate to see the baby thrown out with the bath water and does not want decades of transportation work to be changed now. Mayor White discussed the Federal and State grant funding that has provided for the CARTS service since its development. Councilor Seney reported that the Mid-Willamette Valley Commission on Transportation is not supporting the proposed changes, and they were discussed.

Council received a letter requesting a donation to 2016 Cascade Senior Drug and Alcohol Free Graduation Party and it was considered. City Administrator Hills informed council that the city has not giving any donations since the last economic downturn when they were eliminated as a deficit reduction act. The former Cascade sports advertising support was discussed along with this \$250 banner logo opportunity. Council discussed a \$150 donation and Councilor Czarnik asked if it would also be helpful for them to put a fundraising ad in the newsletter; and it was considered. Council consensus was to give a \$150 donation and offer newsletter articles to aid their fundraising.

POLICE REPORT: Council received Chief Schmitz's Monthly Report. Mayor White reported Police Officer Gollinger's graduation from the police academy this month, and that our sixth Officer Largent has now started the police academy; and it was discussed.

PUBLIC WORKS REPORT: Council received Public Works Director Osie's Monthly Report Mayor White discussed with council the sewer line issue with the re-drilling of the Tower Well project, he would like it to be grandfathered in and the likelihood of it was considered. The rule change has delayed the project and now the well may have to be relocated. Councilor Casarez discussed the challenges with the elevated Tower water tank in the event of an earthquake with council. City Administrator Hills noted that it the Water Tower telecommunication leases are what fund city park's operating expenses and it was considered.

Council recessed at 8:24 PM and reconvened at 8:32.

UNFINISHED BUSINESS:

Council received City Administrator Staff Report – Aumsville Yard Debris Program and discussed it with her. They celebrated the win/win recommendation. Their consensus was to proceed with adoption of the new residential rates in an updated Republic Services resolution at their next regular meeting. Mayor White asked that the options be communicated clear in the newsletter up to the June deadline.

City Administrator Hills reviewed the copy of Aumsville's Mission Statement with council and discussed its incorporation into the Marketing Brochure Template Response Form. They reviewed the Template Option #3 draft and corrected Donald typo under Local Business Resources.

Council reviewed and discussed the March Council Activity Report.

NEW BUSINESS:

Council received the Transportation System Development Charge (TSDC) Revised Calculation Worksheet information and it was discussed in length. Council consensus was to support the usage of the updated 2016 calculation tool, and not to proceed with the Marion County grant for the future 1st & Main signal at this time.

Council reviewed and discussed the AT&T Cell Site Lease Optimization offer documents, noting that it would be reducing their current lease. Council consensus was no action at this time.

OTHER BUSINESS:

Council received the February 10, 2016 Staff Team Meeting Notes

Councilor Walters asked for the City Administrator Pro-Tem to be given copies of staff job descriptions and it was discussed.

COUNCIL REPORTS: Councilor Casarez reported on his involvement with the Celebrating Achievements for Special Needs Kids program.

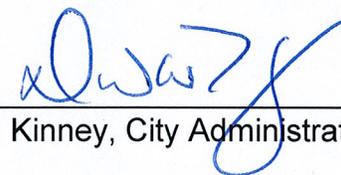
MAYOR'S REPORT: Mayor White reported that he met with State Representative Jodi Hack.

ADJOURNMENT: Council adjourned without objection at 9:40 PM.



Harold L. White, Mayor

ATTEST:



David Kinney, City Administrator Pro-Tem