



# City of Aumsville

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## AUMSVILLE CITY COUNCIL MEETING MINUTES AND EXECUTIVE SESSION July 11, 2016

Council President Robert Baugh, Jr. called the meeting to order at 7:01 pm in the Aumsville Community Center, 555 Main Street, Aumsville, Oregon. Council present were Councilors Nico Casarez, Brian Czarnik, Trina Lee, Della Seney, and Lorie Walters. Council absent was Mayor Harold White. City Administrator Pro-Tem (CA) Dave Kinney and Administrative Assistant (AA) Lora Hofmann were also present.

### **VISITORS:**

Introductions – Amy Evans, Corn Festival Court Manager, introduced the 2016 Corn Festival Court. Karissa Champaign 18, returning for her 3<sup>rd</sup> year on the court, loves horses, and reading; Lauren Gerbitz 16, is a Junior at Willamette Valley Baptist School, loves horseback riding, and volleyball; and Elaina Gerbitz 14, loves horseback riding, and baking. Ms. Evans explained that the court is active year round and makes appearances representing the Aumsville Corn Festival at different events in the area as well as being in the parade and helping at the festival itself.

Aumsville Police Chief Schmitz gave council a department update and introduced new Police Academy graduates, officers Kevin Gollinger, Community Service Officer, and Jordan Largent. CA Kinney added that he enjoys working with Officer Gollinger and congratulated both.

Chief Schmitz reported that the department has added a 6<sup>th</sup> sworn officer and will now be able to provide 24 hour coverage, but may occasionally have a gap because of vacations, sick leave, etc.

He also stated that they have upgraded the storage building for more secure and better quality storage; video and recording equipment is now set up and working in the interview room; outdated tasers have been replaced and all officers have trained to use them and have been tased for better understanding of its effects.

Court records will be saved electronically instead of on paper. Outstanding fine collection has been turned over to a collection agency and the department has collected \$50,000 over the past several years due to better diligence on staff's part. They have also

purchased new computers and ergonomic chairs for staff.

The Department has been involved in emergency management activities / training especially in dealing with mental stressed out residents, included surrounding agencies.

Future goals:

- Policy manual needs updating, LEXIPOL is bringing everything up to date.
- Breaking the City into four sectors. One officer will be assigned to each grid.
- Appoint a police advisory board.
- Create a Community Emergency Response Team (CERT to assist with emergency response and emergency preparedness activities.
- Provide supervisory and management training for Sgt. Flowers.
- Provide officers Bird and Buchholz with field officer training to enable them to train new officers and reserves.
- Interrogation and interview class for Officers Gollinger & Largent.
- Provide Brenda training on records and evidence management.

Chief Schmitz thanked Mr. Kinney and the City Council for supporting the Aumsville Police Department. He also thanked the city hall and public works staff for working so closely and cooperatively with the police department.

There was discussion of recent crime statistics and the increases in DUII stops statewide since legalization of marijuana and how police departments are working to stay on top of it.

Councilor Casarez questioned whether there has been increase in 911 calls, and were they taking a zero tolerance on minors in possession of marijuana. Chief Schmitz responded that he acknowledges marijuana may have medical benefits, but he sees marijuana as a gateway drug.

Council adjourned at 7:28 pm to enjoy Councilor Czarnik's birthday cake and reconvened at 7:40 pm.

Councilor Baugh noted Mayor White's absence is because his wife Bonnie has been in the hospital; he noted the city's prayers are with the Mayor and his wife.

**CONSENT AGENDA:** The City Council considered the following items for approval:

- OLCC License Application – Aumsville Market Transfer of Ownership
- June 13, 2016 through July 6, 2016 Check Registers
- June 23, 2016 Executive Session/Special Meeting Minutes
- June 27, 2016 Council Meeting Minutes

Councilor Casarez moved, seconded by Councilor Seney, to approve the items on the Consent Agenda without discussion. Voting in favor of the motion were Councilors Baugh, Casarez, Czarnik, Lee, Seney, and Walters. The motion carried unanimously.

**PLANNING COMMISSION REPORT:** Council received a copy of the May 5<sup>th</sup> Planning Commission Meeting Minutes

**SPECIAL COMMITTEE REPORTS - none**

**CORRESPONDENCE:** The Council received a letter from Cascade School District #5 regarding an increase in construction excise tax. New construction pays the fee and legislature allows school district's to adopt an annual increase in the construction excise tax based on the annual inflation rate.

**POLICE REPORT:** Council received Chief of Police Schmitz's Monthly Report earlier but looked at the photos from the Police Fishing Derby.

**PUBLIC WORKS REPORT:** Council received Public Works Director Osie's Monthly Report. The new bandstand was discussed. It will be 18' x 30' with rounded front; construction will begin after the Corn Festival.

**UNFINISHED BUSINESS:**

AFLAC Coverage for Council Members – AFLAC considers city councilors employees of the City and they are eligible to sign up for AFLAC's supplemental health coverage. Under Oregon's ethics rules, a City may allow the Council to receive this benefit, but only if the City Council adopts a policy that clearly articulates that stating that as part of the elected official compensation that they are allowed to receive coverage. Councilor Czarnik said he would like to see it made available and stated that he has had it in the past and explained a bit. Councilor Casarez said he doesn't know that he would use it, but sees no problem with making it available to council. The only cost to city is the amount of time that Finance Officer spends submitting monthly reports. Councilor Lee made a motion, seconded by Councilor Casarez, to adopt a policy stating that, as part of an elected official's compensation package, an elected official has the opportunity to participate in the AFLAC supplemental health insurance coverage, at the individual's sole cost and expense. The motion passed 5:1, Councilor Baugh voting no.

**NEW BUSINESS:** Election Policy – Candidate Use of City Facilities / Newsletter for Political Advocacy. CA Kinney contacted the Oregon Ethics Commission to question if it was ethical to allow candidates to place flyers or business cards at city hall. He thought that the answer would be no, but it was yes, as long as the city council adopts a policy that provides equal access to city facilities to all candidates. Mr. Kinney stated he believes it is good public policy to inform the community about upcoming city elections and issues. The City currently allows candidates to advertise in the city newsletter. Placement of business cards or campaign flyers on city candidates and measures is a good way to inform the community about local issues. Use of parks, public spaces and buildings for political events and activities promotes civic engagement, as long as all groups have equal access to the public spaces and facilities. Mr. Kinney recommended the city council limit the placement of election information at city hall and city buildings to local city measures and city candidates. Councilor Seney moved to adopt the following policy:

*The City of Aumsville will permit candidates for city elective office or political groups advocating for or against city initiative or referendum ballot measures to advertise in the city newsletter or place campaign brochures or printed materials in the entry foyer at City Hall. Equal access will be provided to all parties. City fees and newsletter space limits will apply.*

*The City of Aumsville public spaces and community center may be reserved on a*

*first-come, first-served basis to any candidate or political advocacy group for a meeting or event. City facility rental and use policies will apply equally to all candidates and political advocacy groups.*

Voting for the motion were Councilors Czarnik, Lee, Seney and Walters. Councilors Baugh and Casarez abstained; the motion carried.

**OTHER BUSINESS:**

August 21, 2017 Eclipse Event Discussion – CA Kinney shared that this could be marketing opportunity for the city. Many people outside the mid-Willamette Valley will be coming to this part of Oregon to witness the solar eclipse. Lincoln City on the coast and the Mid Willamette Valley near Salem will be the first opportunity for viewing the eclipse in the United States. It would be great opportunity to set up Mill Creek Park for viewing. Councilor Lee asked about other groups in the area. There is not a hotel room available anywhere along Hwy 22 for that date – they have all been booked. CA Kinney suggested that RV's could park at Mill Creek and could charge an overnight fee as a fundraiser. Councilor Czarnik said the eclipse will be about 2 minutes here and Councilor Walters agreed. They talked about the last time it came through. CA Kinney asked, "Does council want to see that happen?" Councilor Casarez said yes, it could be a big boost to our local businesses. Councilor Czarnik said Mill Creek Park is a great place with good road and easy access. Council consensus was to go forward. Councilor Lee requested that we get community feedback – what would they like to see. Councilor Seney commented that it might be great to get a science class to be there to explain to children. Councilor Czarnik stated that it needs to be sooner rather than later.

June 15, 2016 Staff Team Meeting Notes were received and noted.

CA Kinney brought up the need for another signer on the account in case Councilor Walters and Czarnik are not available since the Mayor may not be available.

The Resources for Rural Environments (RARE) program, a University of Oregon work experience program for urban planning professionals was discussed. The Mid-Willamette Valley Council of Governments (COG) filed an application to obtain a RARE intern in 2016—2017 to work on projects for the COG, Marion County and the cities of Aumsville and Turner. Aumsville's projects include an update of the City's housing inventory, buildable lands inventory and economic opportunity analysis. These work elements must be completed before the City can proceed with a proposal to expand the UGB boundary.

CA Kinney reported a grant application was filed earlier this year with DLCD to pay for the COG, County and two cities share of the project costs, but the grant was not approved. If the City wants to participate, COG is asking both Turner and Aumsville to commit \$5,500 for its share of the project costs. Mr. Kinney reported the COG, City of Turner and Marion County have already committed funds to the project. CA Kinney stated he believes the project would be a good investment. If the RARE program is not used, the City would need to hire a private consultant to complete the work and the cost would be significantly higher. CA Kinney suggested the City use funds in the planning line to pay for this project. Councilor Baugh noted the UGB expansion is a priority of the council. The

Council concurred with the recommendation to proceed with the RARE project.

### **COUNCIL REPORTS**

Lorie reported on progress with the kid's summer program. The count was down today to about 135. PARC had an extra 100 lunches because of over-ordering. She shared some of the extra lunches with council.

### **MAYOR'S REPORT**

The League of Oregon Cities will be coming to Aumsville during the annual conference that will be held in Salem in September. The tour is scheduled for a tour of Aumsville's park facilities. Councilor Czarnick suggested a gathering at community center and it could include slide show about the tornado, information on regional attractions and maybe a wine tasting of Piluso wine. Council involvement was discussed and what might be part of the tour and what other tours are being offered that afternoon.

### **ADJOURNMENT IN TO EXECUTIVE SESSION – 8:28 PM**

**EXECUTIVE SESSION:** The council met under the authority of ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

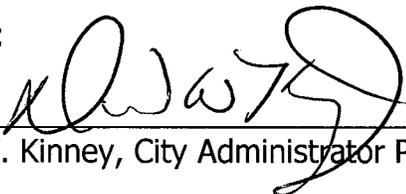
***This was an executive session and the discussion is off the record, matters discussed are not to be disclosed.*** No decision may be made in Executive Session.

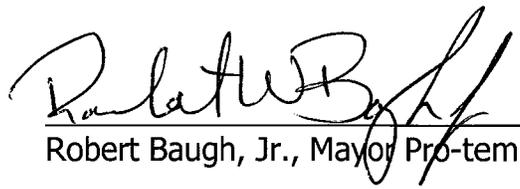
Executive Session adjourned 9:00 PM

**EXECUTIVE SESSION OUTCOME:** The council is prepared to accept the counter-offer by top candidate and instructs CA Kinney to modify the contract and contact the top candidate to continue negotiations on a proposed contract for services. Mr. Kinney will report back to the council at the next regular meeting.

### **ADJOURNMENT 9:02 PM**

ATTEST:

  
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David W. Kinney, City Administrator Pro-Tem

  
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Robert Baugh, Jr., Mayor Pro-tem