



# Aumsville Community Garden Rules

## Garden Use Agreement

City of Aumsville, Oregon  
595 Main St.  
Aumsville, OR 97325

Aumsville Public Works Department  
Garden Coordinator: Scott Kenagy, Public Works  
Phone: (503) 749-1185 • Email: [skenagy@aumsville.us](mailto:skenagy@aumsville.us)

These Community Garden Rules are intended to help all our Gardeners grow fresh, healthy food in a thriving garden, to help create a sense of community among our gardeners, and to help the Garden to be a good neighbor.

**The City of Aumsville** sponsors the Community Garden at 955 Olney St. and administers these Rules. Every person who has a plot in the Garden ("Gardeners") must sign a garden use agreement in which the Gardener agrees to comply with these Rules.

### I. HOURS OF OPERATION AND ACCESS TO THE GARDEN

The Garden is open and accessible all year. Gardeners may be in the Garden from 6:00 a.m. to dusk.

### II. GARDEN PLOTS

#### A. Garden Plots

1. Applications for Garden Plots. Any citizen of the City of Aumsville can file an application for a garden plot after February 1<sup>st</sup> of each year. An applicant may request they be reassigned their garden plot from the prior year, but the City makes no guarantee that the plot will be available. The City reserves the right to deny an application based on the applicants failure to abide by garden rules in prior years.
2. Assignment of Garden Plots. Garden plots are available on a first-come, first-assigned basis. The City will assign garden plots as applications are received. Gardeners will be assigned one garden plot. After May 1<sup>st</sup> of each year, if there are plots that have not been assigned, an existing gardener may request to be assigned one additional garden plot for the current year.
3. Use of Your Own Plot. Gardeners may use only the plots assigned to them by the City. Gardeners may not alter the dimensions of their plot.

#### B. Plantings, Garden Accessories and Maintenance of Garden Plots

1. Plants Allowed. Gardeners are solely responsible for the planning and management of their own plots. Gardeners may plant spices, vegetables, fruits, and flowers. Perennial plants are not recommended since the gardener may not have the same garden plot in consecutive years.
2. Prohibited items. Gardeners may not maintain plantings or plant-supporting structures that impede the security of the garden, impede pathways or impede adjacent gardeners' access to sunlight by the nature of their height, material or density. Gardeners will trim any plants that extend into neighboring plots, onto walking paths or into common areas. Tires are prohibited.
3. Supplies: Gardeners must provide their own seeds, plants, fertilizer, and gardening tools.
4. Maintenance of the Garden Plot. Gardeners are expected to maintain their plots and adjacent paths in a clean and neat fashion, promptly removing any weeds, overgrowth, or other waste from their plot. Gardeners will promptly harvest edible plants.
5. Trash Removal. Gardeners are responsible for hauling and disposing of their own trash, such as weeds, boxes, trays, bags, packets, and similar items.

### III. GENERAL RULES

- A. **Yearly Clean-up:** Gardeners will perform a yearly clean-up on their plots at the end of the growing season no later than November 15<sup>th</sup> of each year.
- B. **Garden Work Days:** All Gardeners must participate in at least 4 Garden Work Days per year, for a minimum of 3 hours during the growing season. Where they participate in cleaning and maintaining the Garden. Work days will be scheduled by the Garden Coordinator.
- C. **Absence or Abandonment of Plots.** Gardeners may not abandon their plots. Abandonment means failing to maintain a plot for 2 weeks. If a Gardener expects to be away from the Garden for more than 2 weeks, but less than 2 months, the Gardener must inform the City's Garden Coordinator. The Gardener and the City will then determine an alternative, such as a temporary substitute, acceptable to both. Gardeners who are away for more than 2 months will lose their plots.

- D. Garden Management.** The **City of Aumsville** has complete authority to interpret the Rules and make decisions. The City's Public Works Director or his designee serves as the City's "Garden Coordinator". The Garden Coordinator's contact information is listed on the top of these rules
- E. Communication.** The City provides a bulletin/announcement board in the garden. The Coordinators [and other members of the Leadership team] will post contact numbers on the board in the Garden. Gardeners must tell the Coordinators of any change in their contact e-mail addresses or phone numbers.
- F. General Conduct.** Gardeners are expected to be civil, honest, and cooperative in dealing with the City, Garden neighbors, other Gardeners, and guests.
- G. Respect Others' Property.** Gardeners may not enter other plots, use another Gardener's tools or supplies, or harvest another Gardener's produce, without the explicit permission of the other Gardener. Gardeners may not enter property next to the Garden without the owner's permission.
- H. No Tires.** All tires that are existing as of May 1, 2016, will be permitted through the end of the 2016 season. All tires must be removed from the community garden at the end of the 2016 season. No new tires may be brought into the garden.
- I. Planting containers.** Materials used for raised beds must be approved by the Garden Coordinator. Tires, concrete rubble and rocks are not allowed.
- J. No Illegal Plants.** Gardeners may not grow any plants considered illegal under state or federal law. For example, Gardeners may not grow Cannabis sativa (marijuana). It is illegal under federal law.
- K. Watering.** Unattended watering is not permitted, no broadcast watering. The use of drip irrigation is encouraged.
- L. Compliance:** Gardeners must comply with all applicable local, state, and federal laws.
- M. No Sales:** The Garden is for personal, noncommercial use only. Gardeners may not sell any produce or flowers grown in the Garden.
- N. Dispute Resolution:** Gardeners will seek to informally resolve disputes between Gardeners. If a dispute cannot be resolved, a Gardener may bring a dispute to the Garden Coordinator. The Garden Coordinator has the authority to hear disputes and will resolve them in the best interest of the Garden. The Garden Coordinator's decision is final.
- O. Rules Violations:** Gardeners may lose their rights to participate in the Garden if they fail to comply with any of these Rules. **If a Gardener:**
  - endangers other Gardeners, City, neighbors, or other individuals;
  - takes or uses another Gardener's tools, supplies, or produce without permission;
  - encroaches on Garden neighbors' property;
  - grows illegal plants;
  - carries, uses or stores firearms in the Garden;
  - uses alcohol or illegal drugs in the Garden; or
  - has sexual relations in the Garden

The City may, at its sole discretion, terminate immediately the Gardener's right to participate in the Garden. If that occurs, the Gardener must remove all personal items and leave the Garden by the end of Garden hours on the termination day and may not reenter without City's permission.

If a Gardener violates any other of these Rules, City will inform Gardener of the violation by personal contact, by sending an email/text message to the Gardener or by putting a red flag on Gardener's plot. Gardener will be given no more than one week to correct the violation. If the violation is not corrected within the designated time, the City may, at its discretion, terminate the Gardener's Agreement. After termination, Gardener will have two weeks to harvest and clean up the plot. Terminated Gardeners may not use the Garden for the remainder of the year.

- P. Changes in the Rules:** City may amend these Rules in its discretion without advance notice. City will post a copy of the current Garden Rules at the Garden. Gardeners may propose Rules for the City's consideration.

I hereby apply for a City of Aumsville Community Garden plot. I acknowledge that I have read and agree to abide by the City of Aumsville Community Garden rules. I acknowledge I reside within the City Limits of Aumsville. I understand the City may revoke garden privileges at any time.

**Name (print):** \_\_\_\_\_ **Water Account #:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Garden Plot Assigned:** \_\_\_\_\_