



# City of Aumsville

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## **AUMSVILLE CITY COUNCIL REGULAR MEETING**

September 12, 2016

Mayor White called the meeting to order at 7:03 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon. Council present were Mayor Harold White, Councilors Nico Casarez (arrived at approximately 7:30 PM), Brian Czarnik, Trina Lee, and Lorie Walters. Council absent was Robert Baugh, Jr. and Della Seney. City Administrator Ron Harding (CA Harding) and Administrative Assistant Lora Hofmann (AA Hofmann) were also present.

**RESOLUTIONS & ORDINANCES:** CA Harding explained that staff will be presenting the staff reports for their areas of responsibility. Finance Officer Hoyer gave the overview for the reasons the signature cards need new resolutions and explained that the Oregon State Treasury account also needs to be updated (there is no signature card needed).

A RIVERVIEW COMMUNITY BANK CORPORATE AUTHORIZATION RESOLUTION FOR THE CITY OF AUMSVILLE CHECKING ACCOUNT. Councilor Lee made a motion for the checking account ending in 0967 to remove Maryann Hills and add Ronald Harding; Councilor Czarnik seconded the motion. Voting in favor of the motion were Councilors Czarnik, Lee, Walters, and Mayor White. The motion passed unanimously.

A RESOLUTION AUTHORIZING SIGNATURES ON THE AUMSVILLE MUNICIPAL COURT CHECKING ACCOUNT. Councilor Lee made a motion regarding Aumsville checking account ending in 9725, to remove Maryann Hills and add Ronald Harding; Councilor Walters seconded the motion. Voting in favor of the motion were Councilors Czarnik, Lee, Walters and Mayor White. The motion passed unanimously.

A FINANCIAL NORTHEASTERN SECURITIES, INC. CORPORATE RESOLUTION. Councilor Czarnik made a motion to remove Maryann Hills and add Ron Harding to the brokerage account ending in 9909. Councilor Lee seconded the motion. Voting in favor of the motion were Councilors Czarnik, Lee, Walters and Mayor White. The motion passed unanimously.

A RESOLUTION AUTHORIZING SIGNATURES ON THE CITY OF AUMSVILLE TRUST ACCOUNT. Councilor Lee made a motion for the Trust Account ending in 2252 to remove Brian Czarnik and add Ronald Harding; Councilor Czarnik seconded the motion. Voting in favor of the motion were Councilors Czarnik, Lee, Walters and Mayor White. The motion passed unanimously.

CA Harding explained that not all changes needed for the financial accounts require a resolution, and questioned whether all financial accounts had been addressed. Finance Officer Hoyer elaborated about the requirements to make the changes.

Oregon State Treasury – Councilor Czarnik made a motion to remove Maryann Hills and add Ronald Harding, also remove Gary Dahl and add Lorie Walters to the Local Government Investment Pool accounts 5963 and 5997, Councilor Lee seconded the motion. Voting in favor of the motion were Councilors Czarnik, Lee, Walters and Mayor White. The motion passed unanimously.

Willamette Valley Bank account - Councilor Lee made a motion for the Willamette Valley Bank accounts ending in 0313 and ending in 3972 to remove Maryann Hills and add Ronald Harding Councilor Czarnik seconded the motion. Voting in favor of the motion were Councilors Czarnik, Lee, Walters and Mayor White. The motion passed unanimously.

A RESOLUTION REPLACING RESOLUTION NO. 07-13, TO BE MARKED AS EXHIBIT "A" OF ORDINANCE NO. 308; SETTING COLLECTION FEES FOR SANTIAM SANITARY, DBA REPUBLIC SERVICES OF MARION COUNTY, IN CONNECTION WITH THE EXCLUSIVE FRANCHISE AGREEMENT BETWEEN THE CITY OF AUMSVILLE AND SANTIAM SANITARY SERVICE  
Matt Cofer from Republic Services addressed the council and said that Republic has not requested a cost of living increase for three years, and they now have the 9% increase for the tipping fees being charged by Marion County. This is the basis for their fee increase request. He talked about the addition of yard debris service. That is still an option for Aumsville residents; and following calculations of its actual cost, versus their estimate of costs, the cost of yard debris service will be \$4.25 per month, which could be a savings for those that opt out of the service. Councilor Lee asked about the rate increase for the recycling, and Mr. Cofer indicated that there were a greater number of people choosing to use the service; they anticipated 500-550 and there were actually approximately 750 after the service started. The number makes it worth Republic's time to provide the service. Councilor Czarnik made a motion to approve the resolution to replace Exhibit "A" of Ordinance No. 308 setting collection fees for the Santiam Sanitary DBA Republic Services of Marion County. Voting in favor of the motion were Councilors Casarez, Czarnik, Lee, Walters, and Mayor White. The motion passed unanimously.

Councilor Casarez arrived at approximately 7:25 pm.

**CONTRACT REVIEW BOARD:** Butler Farms Lease Renewal. CA Harding indicated that this lease instituted in 2005, has been renewed many times. Staff is recommending renewal of the lease with changes to the dates of the term of the lease; rate of lease, requirement of tenant to pay the Operation & Maintenance cost (as opposed to the city), and tenant responsibility for property taxes. These were explained by CA Harding who indicated, with the changes, the city will receive a \$2600-\$2800 total increase from last year. Councilor Casarez made a motion to authorize the City Administrator to enter into the proposed lease with Butler Farms for farming operation on the 80 acre Farm outlined in Exhibit "A" for September 2016- September – 2022. Councilor Lee seconded the motion. Voting in favor of the motion were Councilors Casarez, Czarnik, Lee, Walters and Mayor White. The motion passed unanimously.

**REVIEW OF BILLS:** July 26, 2016 through August 31, 2016 Check Registers were noted.

**APPROVAL OF MINUTES:** Councilor Casarez made a motion to approve the August 8 regular meeting and the August 22 Vision meeting minutes. Councilor Lee seconded. Voting in favor of the motion for the Aug. 8<sup>th</sup> meeting were Councilors Casarez, Czarnik, Lee, Walters and Mayor White. The motion passed unanimously. Voting in favor of the Aug. 22<sup>nd</sup> motion were Councilors Casarez, Czarnik, Walters, and Mayor White. Councilor Lee abstained. The motion passed.

**CORRESPONDENCE:**

The Chemeketa Area Regional Transportation System (CARTS) Route 30 Proposed Changes were noted and discussed. Councilor Czarnik shared the pamphlet given out at Aumsville's recent Saturday Market. In the draft plan, Route 35 is discontinued and service up the canyon from Stayton is discontinued. They are eliminating a stop in Sublimity and a stop at the Safeway in Stayton. Councilor Czarnik shared the thinking behind the discontinued stop at Safeway. There doesn't seem to be a good reason to discontinue the Sublimity DHS and DMV stop. The bus will still continue to go right by that stop. Councilor Czarnik shared the information that there are 3000 Marion County residents and 9000 residents from Linn County in the upper Santiam Canyon. CARTS (which doesn't include Linn County) would like a contribution from Linn County. He explained when the next meeting would be, and how to respond if you can't go to the meeting. Mayor White gave history of the Santiam Regional Area group that brought public transportation to the canyon and how the north canyon communities ceased coming to meetings and a perception was drawn that they were not that interested. Mayor White said it has to do with the priority of who to serve. It is federal government money and he thinks this is a disservice to the canyon. Councilor Lee declared a potential conflict of service and said that she signs the lease for the DHS building in Stayton and asked about the ethics of speaking out on that matter. Part of the lease agreement has to do with availability of public transportation. Council indicated that they did not necessarily see a conflict of interest, especially given that it will most likely be a letter from the council, as a whole, about the discontinuation. Councilor Lee said it will eventually cut into the ability of canyon residents' to participate in the DHS program. She believes that it is right to let the board she serves on know about this possible loss. Councilor Czarnik talked about the upper canyon's efforts to get people out to disagree with the decision. He said this could have a big effect on the disadvantaged, as they tend to live in the upper canyon because of lower rents and costs. This could be a hard thing for them. Councilor Walters brought up the idea of a car pool from Aumsville to Salem and Portland and contacting volunteers through the newsletter. She believes it can be set up pretty easily. Councilor Lee asked what kind of financing CARTS would need to continue to provide service, even if it was a bit less. She said that transportation is a huge concern for people needing service. She would like to know what that number is. Councilor Czarnik said he went to a meeting in which there were requests for grant monies to ODOT for transportation services. The leader at the meeting said it might make a difference, but you need someone to administer a program like that. Mayor White asked if there was an option for a van to take people from Stayton to the upper canyon. It was noted that the current route goes up the back roads and it might be less costly to go directly up Hwy 22 and stop at the park and rides along the way. CA Harding said he would like to have a sit down with Cherriot staff and would like to know if there are some critical pieces the council wants to see preserved, or if they want to preserve the entire route. Councilor Czarnik said that they need to work on the route designation – he doesn't want it defined as an express route; if it is designated as a fixed route, para-transport is required; if an express route, para-transport is not required. Councilor Lee said

she doesn't know what they could expect – we need to try to keep as much as possible, but definitely keep the DHS stop. Councilor Czarnik shared that the bus stop in Stayton will be at the park and ride, but they will be going to Circle K on 4<sup>th</sup> and Washington to turn around. Councilor Casarez said he supports having CA Harding talk to Cheriotts staff, and to wait on the car pooling so they don't think that we have just caved. CA Harding said public comment via letter is an opportunity missed. Councilor Lee said she believes there are several cities that need to do the same thing. CA Harding said he has already reached out to some of the local CA's and believes it would be good for them to go together. Councilor Czarnik said we really need to advocate service up the canyon to provide service to seniors and the disadvantaged. Mayor White said that Cheriotts is not keeping with the intent of the agreement made through the SRA. Councilor Lee asked if there is any documentation of the intent. It was further discussed. Mayor White said that the upper canyon cities need to show up at the meetings. Councilor Czarnik gave an example of a meeting held at the Stayton library and all cities sent representatives – mayors, councilors and city administrators. CA Harding doesn't know the timing of the end of the public comments before a decision is made, but he thinks that he can facilitate comments from canyon communities. Councilor Lee said that Cheriotts did an "outreach" at the Saturday market, but they didn't do any advertising to get comment from local residents. Councilor Czarnik said that there will be a representative riding the bus one day to survey the riders. CARTS doesn't want to hear from protestors that fill the bus, just the regular riders. Councilor Casarez asked if Commissioner Cameron has been approached about helping. Rep. Jody Hack was also suggested. It was noted that the county commissioner's breakfast was the next day and CA Harding and Councilor Casarez both indicated their plans to attend.

The Marion County Public Works Population Forecasting & UGB Workshop was noted. Mayor White has been to this meeting workshop before and recommended it. He will not be able to go; Councilor Casarez said he was planning to go. CA Harding will go. Councilor Lee and Czarnik are also considering attendance, especially with Aumsville's plan for a UGB expansion.

**POLICE REPORT:** Chief Schmitz' Monthly Report noted and no comment.

**PUBLIC WORKS REPORT:** Director Oslie's Monthly Report noted and no comment.

**UNFINISHED BUSINESS:** League of Oregon Cities (LOC) Tour of Aumsville – Mayor White said that he has asked City Clerk Rogers to be the guide. The tour will start at city hall and Colleen will give a presentation (including the tornado); they will then go to the police department and Chief Schmitz will share information and have a tour. The tour will go next to public works and on to the parks: Mill Creek, Porter-Boone and Wildwood Splash Park. The schedule is about a two and half hour tour. CA Harding said that they could return and hear about the PARC program. Councilor Czarnik said he has a slide show on the tornado and one highlighting city events. He is working on a historic slide show also. He intends to show the growth of the city. He suggested setting out some of the challenges currently being faced and CA Harding said that these are all great ideas, but an agenda has to be sent to LOC tomorrow morning. Councilor Czarnik asked if a charter bus can actually be turned around out at the shop. He suggested having the lunches in the community center and giving a presentation at the same time. CA Harding said it is good to touch on the services in the city and highlight accomplishments (CH paid off next year) and the AHS museum is a great facility. He wants the group on tour to see what tasks our public works staff takes on. He is pretty certain that many

cities do not have public works staff that provide as much to their cities as ours do. Councilor Czarnik said he thinks the reading program should be highlighted. CA Harding said we can share the UW video.

Councilor Casarez left at 8:37 pm.

**NEW BUSINESS:** Vision Court Software – Finance Officer Josh Hoyer explained the cost and it has increased since last year, but not as much as anticipated, since we hosted a potential Vision software client recently – there was a discount as a thank you. The impact is actually less than was budgeted in this fiscal year budget. It should make a big difference to our Police Court Clerk and save a lot of time. Councilor Czarnik asked if there has been problems with the current Vision software and Josh explained, indicating he has been happy overall. Staff recommends purchase of the court software. Councilor Czarnik moved to approve the Vision Municipal Solutions contract in the amount of \$14,575, plus travel expenses, for the new municipal court module, with the amount funded as outlined in the September 12, 2016 Finance Officer's staff report. The motion was amended to reflect a cost of \$14,775 vs. \$14,575. Councilor Walters seconded. Voting in favor of the motion were Councilors Czarnik, Lee, Walters and Mayor White. The motion passed unanimously.

#### **OTHER BUSINESS:**

Staff Team Meeting Notes – August 10, 2016 – noted and there were no questions. CA Harding said that the next meeting is on the 14<sup>th</sup> of this month.

Mayor White brought up the council dinner and he queried if it is good to have the dinner the same night as the vendor displays. If they wait until after vendor session, (should end at 6:30 pm) could they have a 7 pm dinner? Consensus was 7 pm doesn't seem too late. It will be at Robert's Crossing at 7 pm.

**CITY ADMINISTRATOR REPORT** – CA Harding said that he thought the Corn Festival city booth went well, and talked about the good amount of foot traffic. It was kind of "last minute" but he thought it was great.

- The Safe Haven management agreement has been signed and the city's requests were honored.
- Julie Nagel has signed the Highberger Park extension.
- ODOT rail was notified there were no objections to Order Rx 1742.
- The Aumsville right of way dedication of the school sidewalk status was explained.
- The Law Enforcement Intentional Use of Deadly Force Response Plan was noted and an attachment to the council packet. Marion County has inserted investigation protocols.

AT&T Lease Optimization program and Black Dot Wireless Lease buy out – CA Harding shared an informational sheet that was prepared by Finance Officer Hoyer. The different proposals, as opposed to doing nothing, was compared. The terms and total potential income was discussed and considered. CA Harding said the value of the current lease also includes the ability to budget a set amount.

There is a lease extension request from Verizon, and they are asking for a 30 year extension; the current lease doesn't expire until 2033. The terms and potential for problems were

discussed. Staff recommended sitting tight for now and considering approval if Verizon bumps up the signing bonus and gives the city an "out" of the lease in certain conditions.

Tower Capital is asking to buy out all of our leases; there was discussion of the "sublease." Council consensus was to not enter into lease negotiations at this time.

Update to BR&E (Business Retention and Expansion Project). The surveys have been completed and handed over to Nick Harville at SEDCOR and will be formatted into a report and given to the City when it's complete.

CA Harding reported on the problems with the current server and computers. He is seeking out contacts to see what is out there and doesn't have any dollar amounts at this time. Councilor Lee asked if problems are being documented. It was discussed. CA Harding explained that his understanding is the city saved money in the past with smaller servers and now we are outgrowing them. Police may have to have a different server to provide for the body cams. There were council questions if a cloud system has been considered for storage and security. CA Harding said the city is probably going to look at some cloud-based program and talked about the current restrictions for communication.

CA Harding said that he wants to talk a bit about the current agenda format, indicating he is used to five categories beyond visitors: Consent agenda, old business, new business, correspondence and executive session. He wondered if council would be open to a change. Councilor Lee said she is all about streamlining and all of council were in agreement with trying a condensed agenda. Items can be pulled from consent agenda for discussion if needed.

Council was asked if the Sept 26 visioning meeting will be cancelled, as it has been in the past. Councilor Czarnik said he believes it seems Visioning Meetings get cancelled at this time of year because of holidays. It was decided a meeting could be called if needed and the council retreat was considered and it would be good to have the extra time to plan for that.

## **COUNCIL REPORTS**

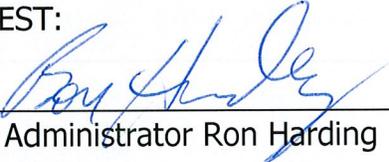
Councilor Czarnik reported on some of the 2017 eclipse happenings. He noted that there was a county commissioner in attendance at the planning meeting that indicated that RV parking under 750 would probably be ignored.

Mayor White said he expects the LOC conference to be a good time and council will next meet there.

**ADJOURNMENT** at 9:34 PM without objection.

  
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Mayor Harold L White

ATTEST:

  
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City Administrator Ron Harding