



City of Aumsville

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AUMSVILLE CITY COUNCIL REGULAR MEETING MINUTES August 22, 2016

Following the Welcome Reception for new City Administrator Ron Harding, Mayor White called the meeting to order at 7:01 PM in the Community Center. Council present were Mayor Harold White, Councilors Robert Baugh, Jr., Nico Casarez, Brian Czarnik, Della Seney, and Lorie Walters. Council absent was Trina Lee. City Administrator (CA) Ron Harding and Administrative Assistant (AA) Lora Hofmann were also present.

PRESENTATION:

The first order of business was the swearing in of new City Administrator Ron Harding which was accompanied by much congratulation and applause.

Mayor White presented a letter and small gift of appreciation for City Administrator pro-tem Dave Kinney as a thank you for his leadership during the transition. Dave said he has enjoyed working with city council and staff and said they were a joy to work with.

Summer Recreation Program Presentation (PARC) – AA Hofmann shared some statistics about recent parent surveys from the 2016 summer camp, as well as some information about the sponsors of the program and the funding from a United Way grant. She indicated PARC was able to obtain the grant because GROW EDC was willing to be the fiscal agent.

Councilor Baugh shared that the Corn Festival has had some "hits" in the recent weeks, including the loss of golf carts they usually use to transport elderly people. He explained that he went to Meadowlawn and found a set of golf carts that include three rows of seating. He is able to get both for \$4800, including new batteries and a new tire. There was discussion about what it could be used for, and Councilor Casarez pointed out that it could also be used for the Santa Visit by stringing Christmas lights on it. There was a motion made to purchase the cart for the purchase price offered, and to use funds from the line item suggested by former CA pro-tem Kinney. Voting in favor of the motion were Councilors Baugh, Casarez, Czarnik, Seney, Walters and Mayor White. The motion passed unanimously.

Councilor Baugh also talked about the parking "concession" for the Corn Festival parking in the last few years. The Marion County Posse will be parking the cars this year and they are going to do it on horseback. Councilor Baugh asked that the police chief be advised of their presence.

The soccer team backed out and this has turned out to be a great turn of events.

PROCLAMATION: The 2016 Volunteer Recognition Proclamation was read aloud by Mayor White. The volunteer, city official and staff picnic will be Saturday, Sept. 10th starting at 4 PM.

VISIONING:

Council Activity/Project Report – It was noted that this report has been a regular part of the council packet and former CA pro-tem Kinney gave information about projects that he has added. The list includes the proposed rate increase from Republic Services. Matt Cofer from Republic Services explained that the city of Aumsville’s citizens will receive a bill with 9% “pass through” increase to reflect the increase they received from Marion County transfer stations and 6% for a cost of living increase for October. The bill covers two months and citizens will be billed at the lower rate for September.

Councilor Czarnik asked about the business retention and expansion project and whatever happened to it. Former CA pro-tem Kinney explained that Maryann Hills was going out to interview the businesses and he wasn’t sure where it was left. Councilor Walters said that Mrs. Hills did interviews and she thought they are just waiting for the final results to be presented. Councilor Casarez said he thinks it is very important that we stay on top of receiving the results so we can build on the relationships between businesses and the city. CA Harding said he would like to take care of this and asked former CA pro-tem Kinney to send him an email with the information. Councilor Walters brought up the charrette with University of Oregon. Former CA pro-tem Kinney said that there were many recommendations made, but not a concrete plan for completion. He did incorporate some of the ideas from the U of O into the updated Park Master Plan. Councilor Casarez said that there may be a need to follow up more. Some of it was pie in the sky, but there were some ideas that were very do-able. Mayor White said there were wonderful ideas, but some just weren’t applicable for Aumsville. Former CA pro-tem Kinney said it is a very good resource document, and he will get it to CA Harding. Councilor Casarez thanked former CA pro-tem Kinney for adding some categories to the project report and said this is a good start to let citizens know what is happening and what the city is working on.

Vision Document Update – Mayor thanked former CA pro-tem Kinney for the updates and noted that all projects seem to be updated. Former CA pro-tem Kinney spoke about the format. He thought each focus area needs a context statement at the beginning. Some context statements were added, but there is still a need for more. He described the context statements as being the story of where the city is, what has been done to get there, where they are going and the steps they have identified to reach the goal. He used the water chapter as an example and said it would be good to point out where the city started and why it is important to meet the current needs and plan for the future. Former CA pro-tem Kinney spoke of the council’s habit of addressing the future (vision) for the city each month during the second meeting. He said that the council has stayed focused on what makes Aumsville a great place to live. It is not something you find in most small cities. He said that there needs to be a narrative in front of each fund when the budget is put together next year. Councilor Czarnik said that council usually hits the first five chapters of the Vision Plan and he wonders if we need to focus on some of the later chapters, including seniors. Mayor White said that the city has a study on a

youth/senior center. Former CA pro-tem Kinney said that he was unaware of that study and it illustrates the point that there needs to be a narrative to indicate what has been done in preparation for the future. Mayor White said that it is important to have a document like the vision plan so something doesn't get lost in the cracks. Councilor Czarnik said he has noticed that there isn't much documentation about pursuit of a boys and girls club and would like to see more focus on the back of the book. Former CA pro-tem Kinney said that he believes they need to have five to ten goals for the current year. It needs to be a work session and it is good to have many plans, but more gets done if they identify the top five or ten goals and work on completing them during the year.

CA Harding said that continuity of government is important. It is great to have long-term staff, but you shouldn't rely on one or two people's memory. He would like to see a process put in place to better this. He suggested a council retreat to set goals for the year. The Visioning Plan could be fine-tuned a bit. He is recommending a forecasting tool to identify future cash flows and expenses, he has been part of that in the past. It will take a bit to get the model in place, but would be a great asset when planning for the future.

Break at 8:12 PM – Councilor Baugh left at the break. The meeting readjourned at 8:26 PM.

OTHER BUSINESS:

The Signature Real Estate Management Contract Transfer proposal was considered. Mayor White said it is changing and he asked if Council wants to go with the other company. Councilor Czarnik said he has a couple of questions and asked if this is the only piece of property the city owns and what was the reason to go to a management company? Mayor White explained the history behind the purchase of the rental house. Former CA pro-tem Kinney said that he received a phone call about Signature Real Estate's change in management of single family homes. The council can give the matter to CA Harding to complete because it is under \$5000 and CA Harding could negotiate this on his own. CA Harding said that he has reviewed the changes and he thinks he would like to have an opportunity to address some of the concerns he has, especially the proposed change that would allow the management company to decide when and what property maintenance needs to be done. He likes that the city has had the opportunity to accept or reject the suggested improvements, or to do it ourselves. There was a motion to delegate authority to CA Harding and Mayor White to negotiate a contract for the management of our property. Voting in favor of the motion were Councilors Casarez, Czarnik, Seney, Walters, and Mayor White. The motion passed unanimously.

Councilor Walters asked about the plans for the additional Wildwood Park property and if the city plans to add parking. Former CA Kinney explained that turning the property to parking was the one item people were split on when they have been working on the park master plan update.

The filing of the Ballot Measure on Marijuana with Marion County Elections was noted and discussed in light of the current language in the city's development ordinance. Former CA Kinney said there are a couple of handbooks available at the League of Oregon cities regarding how cities can deal with the siting of sales facilities. CA Harding spoke of his experience in

Washington. He said that with its legalization, marijuana is going to find its way into the community. One thought pattern is that it is going to be in the community and the city can use the tax money to minimize the negative impacts. He said the other thought is to make sure that the city has made their own rules that they are happy with, instead of pointing to the state guidelines, because the state regularly changes their rules and we don't want to let them to set the parameters in our city. It was discussed.

Candidate Filing Deadline – 5pm August 26th, 2016 – CA Harding read the list of people that had filed already. Mayor White said that he is pleased there are people willing to participate in public service.

Council discussed where the council dinner will be during the LOC conference. Roberts Crossing was the #1 suggestion. Councilor Casarez suggested Delaney Madison Grill in Keizer as #2 if Roberts Crossing is not available.

Councilor Seney reported that she is out of town the week of Sept. 12th. It was noted that all councilors in attendance plan to go to council dinner.

ADJOURNED without objection at 8:58 PM.



Mayor Harold L White

ATTEST:



City Administrator Ron Harding