



# *City of Aumsville*

## STAFF REPORT

To: Mayor  
City Council

From: Ron Harding, City Administrator

Date: August 13, 2018 City Council Meeting

Subject: Water meter box deposit resolution.

### **Recommendation**

To repeal Resolution 13-95 by enacting Resolution 17-18 regarding deposits on water meter boxes.

### **Background**

In June 1995 the council approved a Resolution charging a deposit on water meter boxes. At the time, some meter boxes would get damaged during construction and this was the only means to get those damaged boxes paid for by the developers who had requested their installation. The system in place is much different: the city inspects each phase of construction and does not approve moving forward until the previous stage has passed inspection. The city now issues a final occupancy permit. This approval must be given before water service can be connected to any future homeowner.

Staff has found that the necessity for the \$150.00 deposit no longer exist, and staff is required to track and refund the deposit with no clear purpose. This change will save staff time.

### **Current Situation**

The administrative procedure of collecting and refunding the deposit is no longer necessary. Staff would like to discontinue the practice of collecting and refunding the water meter box deposit.

### **Motion**

- I move to approve Resolution 17-18 repealing Resolution 13-95 to no longer charge a deposit for a water meter box as presented
- I move to adopt Resolution 17-18 repealing Resolution 13-95 with the following changes.
- Remand back to staff to provide additional research and or modification.

## **RESOLUTION 17-18**

A RESOLUTION REPEALING RESOLUTION NO. 13-95, WHICH INSTITUTED A WATER METER BOX DEPOSIT.

WHEREAS, the process and applicable fee structure has changed over time and

WHEREAS, we the system in place of administrating permits and occupancy of buildings its redundant to charge the \$150.00 deposit and,

WHEREAS, the collection of the deposit creates additional administration of collecting and refunding the \$150.00 deposit

BE IT RESOLVED, that the Aumsville City Council hereby repeals Resolution No.13-95, enacted June 26<sup>th</sup>, 1995.

CONSIDERED AND PASSED BY THE AUMSVILLE CITY COUNCIL ON THE 13<sup>TH</sup> DAY OF AUGUST 2018.

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Robert Baugh, Jr., Mayor

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Ron Harding, City Administrator

RESOLUTION NO. 13-95

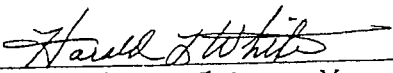
A RESOLUTION INSTITUTING A WATER METER BOX DEPOSIT.

WHEREAS, many of the water meter boxes placed for new water services have been damaged by various contractors involved in the work at the service location; and

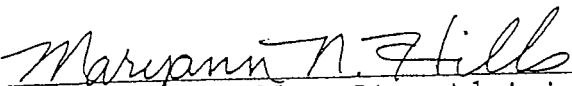
WHEREAS, the cost for such replacement of damaged meter boxes often falls on the city public works staff; now, therefore,

BE IT RESOLVED, that a water meter box installation deposit will be charged, to insure that water meter boxes are installed according to the attached Aumsville Public Works standard. The person obtaining a building permit for property where a water service is to be installed, shall make payable to the city a \$150 deposit for each meter installation. At the time of occupancy the permittee shall request in writing a refund of their deposit. The deposit shall be refunded in full, after the installation is inspected and approved in writing by the public works staff; and if additional work needs to be completed for the installation to be approved, the permittee shall be notified in writing to complete such work. If permittee fails to complete corrective work within fifteen days from the date of the notification letter, the city will complete said work and permittee shall forfeit entire deposit.

ADOPTED by the Aumsville City Council this 26th day of June, 1995.

  
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Harold L. White, Mayor

ATTEST:

  
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Maryann N. Hills, City Administrator